



## Work Rules and Guidelines: Frequently Asked Questions

SuperZoo 2018 • The National Show for Pet Retailers™

June 26-28, 2017 • Mandalay Bay Convention Center

**1. MAY I SET UP MY OWN BOOTH?**

Nevada is a Right to Work State. The Union Work Rules in Las Vegas allow an actual company employee to set up their own booth, as long as they can prove employment by the company, are not using power tools and not using ladders. Anything that becomes “construction” must be done by union labor.

**2. I AM ABLE TO UNLOAD MY OWN TRUCK/TRAILER /CAR/VAN BY MYSELF. WHY CAN'T I?**

The local Teamsters Union has jurisdiction over work performed in the facility. GES Exposition Services does offer a special Cartload Service for Small Passenger Vehicles - GES will provide a cart load in and load out service from your vehicle to your booth. Restrictions do apply please see GES portion of the service kit.

**3. I HAVE MY OWN DOLLY OR HAND TRUCK – MAY I USE THEM?**

You may not use your own dolly or hand truck. The union has jurisdiction of all material handling equipment including dollies and hand trucks.

**4. WHAT MAY I CARRY IN BY MYSELF?**

You may hand carry as many trips as you need, during move-in/move-out from the parking lot areas through designated hand carry doors only. Hand carry will not be permitted any access to the loading docks, freight doors or work areas that GES will be working in. Please be aware that this may require many trips, and because of the parking location, you will have to carry your exhibit materials a long distance between your car and your exhibit booth. Please consider using the Cartload Service to save time and energy.

**5. WHY DO I HAVE TO WAIT SO LONG TO GET MY TRUCK UP TO THE LOADING DOCK?**

The number of trucks arriving at the same time determines how quickly freight can move to the docks. When you arrive at the marshaling yard, please check with the traffic controller. You will be taken in rotation and availability of areas of the show floor. Please refer to the Material Handling portion of the GES Service Kit.

**6. I USE AN INDEPENDENT DISPLAY HOUSE. DO I STILL NEED UNION LABOR?**

Your display house must use union labor the same as the official contractor, and should know to order labor from Local 631, the same union from which GES orders their labor. A certificate of insurance is also required from your independent display house and must be on file before they will be allowed on the show floor to perform any duties on your behalf.

**7. IF I HAVE TO USE UNION LABOR, MAY MY EMPLOYEES AND I WORK WITH THEM?**

You may work together on a one-to-one basis. Remember; work with the union, not against it.

**8. HOW MANY UNION PERSONNEL AM I REQUIRED TO USE TO SET-UP MY EXHIBIT?**

Order as many as you think the job will take in the length of time you have given yourself for set-up. There is a minimum time requirement hour per person and make sure you sign-out and sign-in your worker at the GES Service Desk.

**9. IS THERE ANYTHING I CAN DO MYSELF TO SET-UP THE BOOTH?**

You may handle opening of cartons/items for your booth display/set-up and placement of products/items as long as you do not use power tools or ladders.

Produced by:



World Pet Association, Inc.

Producers of SuperZoo, Atlanta Pet Fair & Conference, America's Family Pet Expo and Aquatic Experience

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**10. WHAT CAN I DO IF I AM UNHAPPY WITH THE UNION PERSONNEL I'VE BEEN ASSIGNED?**

Return to the GES Service Desk immediately and inform the foreman or account executive about it. Be sure to have legitimate reasons and you will be assigned another worker.

**11. I THINK I AM BEING OVERCHARGED FOR FREIGHT/DRAYAGE. WHAT CAN I DO?**

Go to the GES service desk and speak to them about your concerns as soon as possible. Be sure to talk to them before the show is over.

**12. MY BOOTH WAS DAMAGED DURING MOVE-IN/MOVE-OUT. WHAT CAN I DO?**

Unfortunately, accidents do happen. The official contractor has limited liability. Exhibitors are required to have insurance on their booths and contents. In the event your booth is damaged on move-in, GES will do everything they can to make your exhibit show-ready.

**13. MY BOOTH IS READY FOR THE LOADING DOCK WITHIN 5 MINUTES AFTER THE SHOW CLOSES. WHY DOES IT TAKE SO LONG?**

A number of things need to be done before anything can go out. The aisle carpet has to be rolled up before any crates or boxes can be brought in. It's a slow process and patience is a necessity at this crucial time.

**14. I DON'T PLAN ON TEARING DOWN MY BOOTH UNTIL FRIDAY; WILL IT BE OK WITH EVERYTHING IN IT?**

Do not leave any valuable items in your booth overnight. All hand-carried items must be removed promptly after the closing of the show. Pack as much as possible and inform the service desk when you will return to the hall. Don't expect the contractor to know the difference between your valuable property and the truckloads of garbage exhibitors leave behind to be thrown away.

**15. IF I AM SOLICITED ON THE FLOOR FOR A "GRATUITY" FOR SHOW SERVICES, WHAT SHOULD I DO?**

Report it immediately to Show Management and/or the GES Account Executive! GES policy is that anyone soliciting or accepting a "gratuity" is subject to immediate dismissal.

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